



### **Theatre Style**

Chairs are placed in rows facing the speaker on a centre stage/area at the front to allow for maximum occupancy in the space. Ideal for:

- Large groups
- Product launches
- Presentations
- Conferences

### **Boardroom Style**

A collection of a number of tables to form a rectangle with chairs placed around the outside.

- Allows for discussion and interactions
- Smaller meetings

### **Hollow Square Style**

A closed U shape created with 4 tables in a rectangular or square shape with a void in the middle. Speaker or panel seated at the head

- For no more than 40 guests
- Allows for easy communication and interaction

### **Classroom Style**

Chairs placed in rows with tables, facing the speaker at the front. Works well for:

- Note taking during presentations
- Medium size groups
- Testing
- Training

### **Herringbone Classroom Style**

As the classroom style but with tables angled toward the speaker at the front.

- Allows more discussion than classroom layout

### **Banquet Style**

Numerous tables placed throughout the entire room with chairs placed around them. Great for:

- Awards ceremonies

### **Horseshoe Style**

The most versatile of layouts. Rectangular tables placed end to end to create a U shape with chairs positioned on the outer 3 sides.

- Presentation space in the middle of the room
- Team briefings
- Board meetings
- Smaller groups